

## Public Education Job Enhancement Program

# Advancement Award Criterion (Scholarships)

### Description

The award is a scholarship to encourage educators currently teaching special education PreK-12 or in secondary schools (grades 7-12) in math, chemistry, physics, physical science, information technology, and learning technology, as indicated in 53A-1a-601(5), to earn additional education leading to an endorsement, degree, or advanced degree. The award is open for submission year-round, as long as funding is available.

### Eligibility

- Teachers must submit application to the school principal, school district superintendent or his/her designee; applications must be sent to PEJEP **by the district**. Applications from individuals will be returned.
- Teachers must be a fully licensed teacher or qualify for a temporary license under an authorization request.
- Teachers must agree to enroll within one academic year from the date of the award. Financial assistance will be limited to **four (4)** consecutive years starting from the date of initial enrollment following the award. Part-time enrollment would be three (3) semester hours of credit, per semester, as a minimum requirement. The teacher must attend an accredited institution or program, public or private, as specified in R277-503-1-K, N, or T.
- A summer stipend of \$6,000 for 9+ credit hours may be included in the scholarship, according to the estimated credit hours stipulated by the applicant on the application (pgs.2/3), and are limited to two (2) summers. If the applicant is enrolled in a structured program which specifies six (6) credit hours for summer, a summer stipend of \$4,000 may be applicable. Endorsements may receive one (1) summer stipend.
- Teachers must show evidence of acceptance into an educational program leading to a degree, endorsement, or graduate degree in: **a) PreK-12 Special Education or b) Secondary Education (7-12) in areas identified in 53A-1a-601(5).** Coursework leading to a license in counseling or administration is **not** part of the program. (see Qualified Educational Programs sheet)
- Teachers must commit to a teaching assignment in Special Education PreK-12 or secondary school-level grades 7-12, in the areas identified in 53A-1a-601(5) and agree to a four (4) consecutive year teaching contract and the repayment provisions that apply.
- Funding for endorsements may be reviewed by the Committee.
- Funding requests may include expenses for classes that require travel and lodging.

Districts shall make a commitment for re-employment; however, if no employment opportunities exist, the district may grant the teacher a release to seek employment in other districts within the State. If the teacher decides to secure out-of-state employment, the repayment provision stipulated in the contract will apply.

#### PEJEP CONTACT

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USOE - PEJEP  
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SLC, UT 84114-4200  
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[clara.walters@schools.utah.gov](mailto:clara.walters@schools.utah.gov)

Public Education Job Enhancement Program

**Advancement Award (Scholarship)**  
**DEGREE Application Form**

**(MUST BE SUBMITTED BY DISTRICT)**

Name:

Primary Subject of Instruction:

Years of Teaching Experience:

Teacher's Contact Address:

Subject(s) Applying For:

For Committee Use Only:

Contact Phone:

School:

Contact E-mail:

District:

**CACTUS ID or Social Security:**

**Current Teaching Assignments:**




Indicate your present degree(s), licenses to teach, endorsements, or other formal qualifications and honors:




**Attached:**

1. Xerox Copy (Clear) of University Transcript from District \_\_\_\_\_ YES
2. Copy of Teaching License from CACTUS (if applicable) \_\_\_\_\_ YES

**Note:** PEJEP Committee will be able to best recognize your qualifications for the Advancement Award (scholarship) with concise, accurate information.

**Indicate the degree you wish to pursue:**

**What professional development have you participated in during the last 2 years?**

**Describe your personal *professional development plan* and explain how it will promote higher levels of achievement for all of your students:**

**Indicate coursework you have completed to date for your intended program:**

**Estimate the tuition, fees, and credit hours (per semester) necessary for completing your educational program:**

[illegible]


**APPLICANT SIGNATURE**

Name: Please Print	School	Signature
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Name: Please Print	District	Signature
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[illegible]

**Public Education Job Enhancement Program**

**RELEASE OF INFORMATION**  
**(REQUIRES NOTARY STAMP)**

Name: \_\_\_\_\_

Student ID: \_\_\_\_\_

SS Number: \_\_\_\_\_

I, \_\_\_\_\_ hereby give \_\_\_\_\_ permission  
(Please Print) (University/Institution)

to release the following information:

**Program of study—full transcript—academic standing—academic progress—current course registration**

To the Public Education Job Enhancement Committee, for the purpose of establishing academic compliance with the Advancement Award Scholarship.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**This form must be notarized in order to be valid.**

State of \_\_\_\_\_

County of \_\_\_\_\_

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_ is the signer of the foregoing document, and he/she acknowledges that he/she signed it.

\_\_\_\_\_  
Notary Public

My commission expires: \_\_\_\_\_

## Advancement Award (Scholarship) Contract

The Utah Public Education Job Enhancement Program Committee (PEJEP) awards, and recipient accepts, a scholarship award subject to the following 10 terms and conditions:

1. **Recipient is enrolled/will enroll** (at the next possible enrollment opportunity) in courses at the designated educational institution where recipient may obtain an endorsement, advanced degree, or graduate degree in areas identified in 53A-1a-601(1).
2. Recipient authorizes the institution in which recipient is enrolled/will enroll to provide certification of good academic standing as specified by the committee. Students must enroll for no less than 3 credit hours and no more than 6 credit hours of study per regular school year semester. Recipient must enroll in a minimum of nine (9) credit hours during summer semesters to qualify for the summer stipend. Recipients enrolled in structured programs may receive \$4,000 summer stipends for (6) credit hours during summer semesters. Recipients earning endorsements may receive one summer stipend only. Recipients must maintain good academic standing status at their university, as defined by their endorsement, degree, or licensure program.

**Recipient signifies he/she read, understands, and agrees to # 2 by initialing here \_\_\_\_\_**

3. Recipient commits to teach full-time in Utah public schools in an area identified in 53A-1a-601(1) for four (4) consecutive school years following the completion of an endorsement or advanced degree.

**Recipient signifies he/she read, understands, and agrees to # 3 by initialing here \_\_\_\_\_**

4. If recipient fails to satisfy the teaching commitment or does not finish the endorsement, or advanced degree, recipient will be responsible to repay, a prorated amount of the scholarship funds received, under terms and conditions determined by the PEJEP Committee authorized under 53A-1a-602 (5).

**Recipient signifies he/she read, understands, and agrees to # 4 by initialing here \_\_\_\_\_**

5. Failure to satisfy the teaching commitment or repay the scholarship as determined by PEJEP Committee may result in:
  - A. The entire unpaid amount of the scholarship becoming due and payable immediately, including interest;
  - B. Payment by recipient of any and all necessary collection costs;
  - C. Legal action against recipient by the Governor's Office of the Utah Attorney General, and/or
  - D. Referral to Utah Professional Practices Advisory Committee.

**Recipient signifies he/she read, understands, and agrees to # 5 by initialing here \_\_\_\_\_**

6. Program courses and costs must be verified by the PEJEP Committee, and awards will be made upon verification.

**Public Education Job Enhancement Program  
Advancement Award Contract**

7. Recipient shall receive notice of information and time lines regarding the scholarship.
8. Until the conditions of this scholarship are satisfied, recipient will promptly notify and inform the committee, in writing, of any change or changes in recipient's name, mailing address, telephone number, or educator license status.

**Recipient signifies he/she read, understands, and agrees to # 8 by initialing here \_\_\_\_\_**

9. Should recipient's license be suspended or revoked by the Utah State Board of Education, consistent with due process provided for in state law, the scholarship becomes immediately due, payable, and subject to the conditions stated in number five (5) above.

**Recipient signifies he/she read, understands, and agrees to # 9 by initialing here \_\_\_\_\_**

10. Exceptions to any provision of this contract must be approved in writing by PEJEP Committee.

\_\_\_\_\_  
**APPLICANT SIGNATURE**

\_\_\_\_\_  
Date

\_\_\_\_\_  
PEJEC Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
USOE

\_\_\_\_\_  
Date

\_\_\_\_\_  
USOE Finance

\_\_\_\_\_  
Date

## **Advancement Award Evaluation Information Waiver**

I understand that Principal Evaluation Form concerning my application is to be used by the Public Education Job Enhancement Program Committee as part of the process for determining awards. The evaluation is to be used solely for the purposes and objectives established by the Public Education Job Enhancement Program Committee authorized by Utah Code 53A-1a-601,602. Other uses are not permitted.

- ( ) I hereby expressly and voluntarily waive any and all access rights I may have to such evaluations under GRAMMA, any State law, or any other laws, regulations, agreements, contracts or policies.

\_\_\_\_\_  
**Applicant Signature**

\_\_\_\_\_  
**Date**

- ( ) I do not waive my right to review the contents of the principal evaluation form.

\_\_\_\_\_  
**Applicant Signature**

\_\_\_\_\_  
**Date**

**COMPLETE APPLICATION PACKET**  
**MUST BE SUBMITTED BY THE DISTRICT**



## **Advancement Award Evaluation Form Instructions 2006-2007**

- 1) Only principals and superintendents may submit Advancement Award (scholarship) application forms.
- 2) The Advancement Award teacher application forms should be filled out by the teacher.
- 3) Principals must fill out a Principal Evaluation Form for each teacher being nominated from his/her school. Please note, the evaluation form must include a ranking of the teacher's performance.
- 4) Principal Evaluation Forms should be attached to the respective teacher applications, and all applications and evaluation forms should be submitted to district superintendents.

**Note:** The packet of teacher application forms and accompanying Principal Evaluation Forms sent to the district is **confidential information**, and is not to be used for **ANY** purpose other than Advancement Award determinations by the Public Education Job Enhancement Committee (PEJEC).

- 5) Superintendents must sign the Principal's Evaluation Forms for each teacher being nominated for an Advancement Award.
- 6) All applications and accompanying paperwork must be submitted to the PEJEP Committee c/o Clara Walters at the address below.
- 7) Please do not use the internet to send evaluations, and take every precaution to protect the confidentiality of the applications and evaluation forms.
- 8) **Advancement Awards (scholarships) are open for submission year-round as long as funding is available.**

**THE PRINCIPAL'S EVALUATION FORM IS PART OF THE  
APPLICATION PROCESS - PLEASE ENCLOSE IT OR SEND  
SEPARATELY**

Public Education Job Enhancement Program

**Advancement Award (Scholarship)  
Principal Evaluation Form and Instructions**

***“CONFIDENTIAL”***

Teacher Being Recommended:

School:

Primary Area of Instruction:

Secondary Area of Instruction:

Principal:

Contact Address:

Contact Phone:

Contact E-mail:

Subject:

Number of courses taught by  
nominee:

Percent of all courses in subject  
available at school:

Math:

Physics:

Chemistry:

Integrated Science:

Earth Science:

Information Technology:

Special Education:

Please indicate your overall evaluation of this candidate's teaching performance on a scale of 1-10.

1      2      3      4      5      6      7      8      9      10  
Inadequate                      Average                      Outstanding

Score

Please indicate your overall evaluation of this candidate's importance to the math, science, IT, Learning Technology, and/or Special Education program(s) in your school.

1      2      3      4      5      6      7      8      9      10  
Inadequate                      Average                      Outstanding

Score

## Public Education Job Enhancement Program

Please indicate your overall evaluation of this candidate's proposed educational program leading to a degree, license, endorsement, etc.

1	2	3	4	5	6	7	8	9	10
Inadequate				Average				Outstanding	

Score

**Please add additional information that would be beneficial for consideration by the PEJEP Committee.**

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**I certify that the information I have supplied in this Principal Evaluation Form is accurate, and that the accompanying Advancement Award application form is accurate to the best of my knowledge.**

**Principal Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

**Note:** All Advancement Award Applications (5 pages) plus the Principal's Evaluation Form must be sent to the District Office for signature and then on to the PEJEP Committee.

**DISTRICT SUPERINTENDENT or HIS/HER DESIGNEE:**

Please indicate your evaluation of this candidate's application in the "comments" below and sign below to signify your support of the candidate.

**Comments:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**I certify that the information supplied is accurate, and the accompanying Advancement Award application form is accurate to the best of my knowledge.**

**Superintendent/Designee Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

## Public Education Job Enhancement Program

# Qualified Educational Programs

### A. Special Education Teachers (PreK-12) or

- hearing impaired
- mild/moderate
- severe
- visually impaired
- communication disorders – audiology
- communication disorders – speech pathology
- early childhood – Birth – 5 (Preschool)

### B. Math Grades 7-12

Elementary Algebra  
Geometry  
Intermediate Algebra  
College Algebra  
Applied Math I & II  
Trigonometry  
Statistics  
Calculus  
Pre-Calculus

### C. Science Grades 7-12

7<sup>th</sup>/8<sup>th</sup> Grade Integrated Science  
Earth System Science  
Chemistry  
Physics

### D. Information Technology Grades 7-12

A+ (Computer repair/technical support)  
Computer Programming/Science (C++, Visual Basic or Java)  
Database Development (Oracle)  
Multimedia  
Networking (Certified Novell Administrator-CNA, Microsoft Certified Professional-MCP, Cisco Certified Networking Associate-CCNA, or CompTIA Network+)  
Web Development (CompTIA I-Net+)  
3-D Graphics & Animation  
Linux Fundamentals  
Security Fundamentals  
Programming/software development as listed under information technology education in career and technical education (CTE).

**\*Please Note:** Computer application courses such as Word Processing and Information Processing Etc. are not considered IT courses.

### E. Learning Technology Grades 7-12

Programs for educators currently teaching in the content areas of math, physics, chemistry, physical science, information technology, learning technology or special education, that educate those teachers to integrate computer and other related instructional technologies into the teaching and learning process for the purpose of improving instruction and enhancing student performance.